

NICOLE BIRD

(323) 804-6345 • nicole.e.bird@gmail.com • nicolebirdthewriter.com

PROFESSIONAL EXPERIENCE

Deluxe

Account Manager, 07/2022 – Present

- Manage fulfillment and delivery of localized asset packages for film and television
- Create templated workflow and implement interdepartmentally, as well as with external teams
- Lead in client-facing communication regarding status updates, roadblocks and timely solutions
- Adhere to and reinforce established best practices and protocols

Full Sail University

Course Director, 08/2021 – 04/2022

- Built curriculum for a course in the Creative Writing BFA Program
- Topics included developing story, screenwriting, and resume writing
- Structured and implemented grading rubrics for the course
- Adhered to the criteria and principles set forth by the Department and Institution

Full Sail University

Associate Course Director, 02/2021 – 07/2021

- Taught varied writing courses within the Creative Writing BFA program
- Course topics included Screenwriting, Television Writing, and Building a Writer's Platform
- Assisted in structuring and implementation of grading rubrics across multiple courses
- Adhered to the curricula and principles put forth by the Department and Institution

Post Haste Digital

Adapter, 02/2021 – 11/2021

- Adapted digital media into English for dubbing utilizing the VoiceQ platform
- Employed as a freelance position

EA SPORTS

Production Coordinator for Madden & NBA LIVE, 03/2019 – 02/2021

- Coordinated production for Madden and NBA LIVE marketing assets
- Implemented systems to prepare media for broadcast
- Managed team members and utilized creative collaboration to ensure on-time delivery of assets
- Scheduled internal meetings & provided general production support
- Acted as point of contact between external production companies, creative agencies and internal teams
- Employed as a contract position

Netflix

Adapter, 10/2018 – 12/2018

- Adapted the show, "Bordertown," from original Finnish translation into English for dubbing
- Employed as a freelance position

The Voice Company

Adapter, 04/2018 – 08/2018

- Adapted the Anime "Screechers Wild"
- Directed dubbing sessions with voice talent
- Implemented workflow with Standards & Practices clearance to prepare for American distribution
- Employed as a freelance position

Xlantic

Production Coordinator, 01/2017 – 03/2018

- Coordinated pre-production for branded media content productions
- Provided on-set support coordination and scheduling
- Acted as a liaison between production companies, crew, and talent

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- Employed as a freelance position

Voxx Studios

Translator/Adapter, 03/2016 – 03/2018

- Translated and adapted episodic television for dubbing sessions
- Employed as a freelance position

Boswell Construction

ESL Teacher, 01/2017 – 09/2018

- Taught English as a second language to construction foremen at jobsites
- Employed as a freelance position

Jam City

Writer, 01/2017 – 11/2017

- Wrote multi-chapter, ‘choose your own adventure’ stories for cell phone app platform
- Employed as a freelance position

Pocket Gems, Inc.

Writer, 10/2014 – 04/2015

- Wrote multi-chapter, ‘choose your own adventure’ stories for cell phone app platform
- Employed as a freelance position

PUBLICATIONS

Ariel Chart International Literary Journal

August 2021

- Poems published: “For Lillian ‘Nena’ Bird Canals,” “Your Absence is a Blessing and a Void,” and “Old World, Meet New Me”
- “For Lillian ‘Nena’ Bird Canals” is nominated for a Pushcart Prize

Monadnock Underground

October 2022

- Poems published: “Fresh Faith” and “Maybe We Are All Lazarus”

Granfalloon

Fall 2022 Issue

- Poem published: “Humans Need Fixing like any other Machine”

Monadnock Underground

July 2022

- Poem published: “Rapture Retirement Plan”

Granfalloon

Spring 2022 Issue

- Poems published: “It’s All Mountains Here” and “Why Do We Dream What We Dream?”

Open Door Poetry Magazine

December 2021

- Poem published: “Insomnia, Redux”

Down in the Dirt Literary Magazine

November 2021

- Poems published: “Dating in LA,” “The Freedom of Having Nothing,” and “The Tipping Point”

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Indian Periodical

October 2021

- Poem published: “The Object”

Ariel Chart International Literary Journal

August 2021

- Poems published include “The Last Night,” “On Lineage,” “The Shadow,” “I Saw My Ex on LinkedIn,” “Renewed Recovery,” and “Colds in the time of Pandemics”
- “The Last Night” was nominated for a Pushcart Prize

CERTIFICATIONS

Learning to Write Marketing Copy

- LinkedIn Learning | May 2022

Marketing: Copywriting for Social Media

- LinkedIn Learning | May 2022

B2B Marketing Foundations

- LinkedIn Learning | May 2022

Writing Ad Copy

- LinkedIn Learning | May 2022

EDUCATION

American Film Institute Conservatory

Los Angeles, CA

M.F.A., Screenwriting

Full Sail University

Winter Park, FL

B.S., Film

GPA: 3.85 – Salutatorian

University of Central Florida

Orlando, FL

B.A., Creative Writing

GPA: 3.90

Honors: Golden Key International Honor Society, Sigma Tau Delta

University of Miami

Miami, FL

Major: Creative Writing

Minor: Sociology

GPA: 3.80

Honors: National Society for Collegiate Scholars

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SKILLS

- Final Draft
- Microsoft Office Suite; high proficiency in Microsoft Excel, Outlook, Word, and Power Point
- Wordpress and various Social Media Platforms
- Google Drive, Dropbox, and Zoom Coordinating and Scheduling
- Creative Writing Instruction
- Resume Writing Instruction
- Writing Mentorship
- Hosting writing workshops on a monthly basis

LANGUAGES

- English
- Spanish