

NICOLE BIRD

Orlando, FL • (323) 804-6345 • nicole.e.bird@gmail.com

PROFESSIONAL EXPERIENCE

Full Sail University

Course Director, 08/2021 – Present

- Build Curriculum for a course in the Creative Writing BFA Program
- Topics include developing story, screenwriting, and resume writing
- Structure and implement grading and rubrics for the course
- Adhere to the curricula and principles put forth by the Department and Institution

Full Sail University

Associate Course Director, 02/2021 – 07/2021

- Teach varied writing courses within the Creative Writing BFA program
- Course topics include Screenwriting, Television Writing, and Building a Writer's Platform
- Assist in structuring and implementation of grading and rubrics across multiple courses
- Adhere to the curricula and principles put forth by the Department and Institution

EA SPORTS

Production Coordinator for Madden & NBA LIVE, 03/2019 – 02/2021

- Coordinated production for Madden and NBA LIVE marketing assets
- Implemented systems to prepare media for broadcast
- Managed team members and utilized creative collaboration to ensure on-time delivery of assets
- Scheduled internal meetings & provided general production support
- Acted as point of contact between external production companies and creative agencies during production workflow

Netflix

Adapter, 10/2018 – 12/2018

- Adapted the show, "Bordertown," from original Finnish translation into English for dubbing
- Employed as a freelance position

The Voice Company

Adapter, 04/2018 – 08/2018

- Adapted the Anime "Screechers Wild"
- Directed dubbing sessions with voice talent
- Implemented workflow with Standards & Practices clearance to prepare for American distribution
- Employed as a freelance position

Xlantic

Production Coordinator, 01/2017 – 03/2018

- Coordinated Pre-Production for Branded Media Content Productions
- Provided on-set support coordination and scheduling
- Acted as a liaison between production companies, crew, and talent
- Employed on a freelance basis

Vox Studios

Translator/Adapter, 03/2016 – 03/2018

- Translated & Adapted Episodic Television for dubbing sessions
- Employed as a freelance independent contractor

Boswell Construction

ESL Teacher, 01/2017 – 09/2018

- Taught English as a second language to Construction Foremen at jobsites

Jam City

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Writer, 01/2017 – 11/2017

- Wrote multi-chapter, ‘choose your own adventure’ stories for cell phone app platform

Pocket Gems, Inc.

Writer, 10/2014 – 04/2015

- Wrote multi-chapter, ‘choose your own adventure’ stories for cell phone app platform

Captivate Entertainment

Creative Intern, 06/2013 – 08/2013

- Read scripts, novels and wrote coverage on submissions for potential development
- Viewed TV and evaluated as samples
- Conducted research on foreign films for potential remakes
- Provided administrative support and handled phones

Flynn Picture Company

Creative Intern, 09/2012 – 12/2012

- Read scripts and wrote coverage on submissions for potential development
- Evaluated writing samples
- Conducted project research for story development
- Provided administrative office support and handled phones

PRODUCTION EXPERIENCE

Producer

- Co-Produced the feature film, *Go Crazy Go Mad*, 01/2017 – 01/2018
- Produced, Wrote, Edited web series, *The Toast*, 03/2016 – 12/2018
- Produced & Wrote short film, *I'll Be Alone For Christmas*, 12/2015
- Produced & Wrote short film, *Mirrored*, 01/2015 – 04/2015
- Line Produced web series, *Eve...& Adam*, 11/2014 – 03/2015
- Produced comedy short, *To Gym or Not to Gym*, 03/2014 – 05/2014
- Produced & Wrote short film, *Cecilia*, 03/2014 – 05/2014
- Produced & Edited a BTS short on the making of *Cecilia*, 04/2014 – 05/2014

Script Supervisor

- Script Supervised the short film, *Last Night was a Mistake*, 11/2017
- Script Supervised the web series, *From Hollywood to Rose*, 04/2015
- Script Supervised the short film, *Water Colors*, 04/2015
- Script Supervised the web Series, *Eve...& Adam*, 03/2015

EDUCATION

American Film Institute Conservatory

Los Angeles, CA

M.F.A., Screenwriting

Full Sail University

Winter Park, FL

B.S., Film

GPA: 3.85 – Salutatorian

University of Central Florida

Orlando, FL

B.A., Creative Writing

GPA: 3.90

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Honors: Golden Key International Honor Society, Sigma Tau Delta

University of Miami

Miami, FL

Major: Creative Writing and a Minor in Sociology

GPA: 3.80

Honors: National Society for Collegiate Scholars

SKILLS

- Shotgun
- Final Draft
- Microsoft Office Suite; high proficiency in Microsoft Excel, Outlook, Word, and Power Point
- Asana
- Slack
- Final Cut Pro
- Adobe Premiere Pro
- Adobe Media Encoder
- Wordpress and various Social Media Platforms
- Google Drive, Dropbox, FrameiO, Vimeo, Zoom Coordinating and Scheduling
- Link to Demo Reel: <https://vimeo.com/188264935>

LANGUAGES

- English
- Spanish